



CRIMINAL INJURIES COMPENSATION BOARD

Telephone: 416-326-2900 ♦ Toll Free: 1-800-372-7463

FACT SHEET

APPLICANT INFORMATION FOR ORAL HEARINGS

- Based on your claim, CICB has determined that an oral hearing is necessary to determine compensation.
- Attached is a Notice of Hearing informing you of the date, time and location of the hearing. If you have several claims before CICB, you may receive more than one notice, so please check each one as each of the hearings start at a different time.
- You should try to arrive at least 15 minutes before the start of your hearing. Please contact the Board immediately if you are not able to attend your hearing or may be late.
- You must be present at an oral hearing. If you do not attend, CICB may hold the hearing without you under Section 7 of the *Statutory Powers Procedure Act*. CICB will only be able to depend on the documents in your file to make a decision.
- If you have any additional written information, you should send it to CICB as soon as possible before your scheduled hearing date. Please note that any information or documents received after the hearing date will not be considered in making a decision about this claim unless requested by the Panel at the time of the Hearing.
- An oral hearing is held so that you can answer any questions CICB may have about your claim, the incident and your injuries. This information will help us make a fair decision about your claim. You may answer as fully as you wish.
- The hearing is meant to be as informal as possible, but all parties must swear or affirm that the information they give is the truth.
- Hearings are usually held in boardrooms with two Board members sitting at a table in front of you. They will take notes during the hearing to fully understand the details of your claim. Oral hearings are open to the public, except when claims involve a sexual offence, domestic violence or child abuse.
- The alleged offender and witnesses may be present at the hearing. Under subsection 9(1) of the *Compensation for Victims of Crime Act*, the alleged offender is entitled to receive notice of the hearing. However, CICB does not tell convicted offenders about the hearing. You will be advised if the alleged offender will be at the hearing. Should you be concerned about this person attending the hearing, please contact us immediately.
- You will receive a written decision by mail.
- Please be advised that CICB does not normally provide information about decisions over the phone.
- CICB's written decision and award cheque, if any, will be mailed to you at your last known address. If you were compensated, you will receive an award cheque along with the decision. If your address has changed, you should contact us as soon as possible.

The decision rendered at an oral hearing may only be appealed to the Superior Court of Justice on a point of law. For more information please see our website on the appeal process.

<http://www.cicb.gov.on.ca/en/faq11.htm>

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